

Company Description

Exodus Transitional Community, Inc. is an organization that delivers innovative programming tailored to adults and youth affected by the justice system. Based in the New York City Metropolitan Area, Exodus Transitional Community advocates for a society in which all can achieve social, economic, and spiritual well-being. Whether through direct service or service referrals, Exodus Transitional Community ensures participants become contributing members of society, meet as many of their daily needs as possible, and succeed.

Role Description

This is a full-time on-site role for a Grant Accountant. The Grant Accountant will be responsible for maintaining financial records, completing financial statements, creating journal entries, analyzing financial data, reconciling accounts, and creating financial reports. The role requires regular communication with program managers and grantors to ensure compliance with grant requirements.

Qualifications

- Strong knowledge and experience with financial statements and journal entries (accounting)
- Excellent analytical skills
- Expertise in financial reporting
- Experience with account reconciliation
- Proficiency in Microsoft Excel, Including VLOOKUP and Pivot Tables
- Experience with SAGE Intacct Accounting
- Bachelor's degree in accounting or a related field
- Experience in non-profit accounting or grant accounting is a plus.
- Excellent verbal and written communication skills
- Experience with accounts payable, accounts receivable, bank reconciliation

Send resume: gaviles@etcny.org